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Terms & Conditions (Subject to Credit)

1. A payment of 50% of the invoice is due on completion of the report (received before the report is dispatched). The remaining 50% is to be paid within 14-days of invoice date. Interest will be charged at a daily rate of 8% + Bank of England base rate, current at that time, after 14-days until the final invoice is cleared, in accordance with the Late Payment of Commercial Debts (Interest) Act 1998 as amended and supplemented by the late payment of commercial debts regulations 2002. If Interest is charged and a letter sent out, a £75 administration fee will be charged. VAT is applicable.

2. Any cancellation of an Estimate Report by the client, prior to the completion date, must be in writing and any work carried out up to that point will be charged at £65/hr.

3. The client will be informed immediately of any reason, beyond the control of SG ESTIMATING, that a completion date cannot be achieved. The client will then decide on the appropriate action to take.

4. We reserve the right to refuse, suspend or cancel any orders where payments of outstanding accounts have not been made by the due date. Any such suspension or cancellation being without prejudice to our right to damages for breach of contract.

5. SG ESTIMATING will deem the estimate report is "correct" in the opinion of the client, unless queries are raised within 14 days of dispatch. SG ESTIMATING will consider the estimate report has been approved by the client prior to submission.

6. The estimate report is contracted between the customer and SG ESTIMATING for the sole use of the customer and will be deemed a breach of contract if sold or passed to a third party.

7. Unless instructed to the contrary in writing, all paperwork should be approved by our client prior to submission.

8. SG ESTIMATING will not accept any claims following 12 months from the date of the dispatched report.

9. Tender documents may be incomplete and therefore require SG ESTIMATING to "chase" missing information etc. We reserve the right to charge in addition to our standard charges, for time spent chasing missing information. We will inform all clients immediately before, if this additional charge is to apply.

10. All documents shall be held on file for a maximum of 6-months. All documents will be destroyed after 6-months unless instructed by the client to return documents.



Services Brochure 2012-2013



Over 15 Years Experience in

**PROFESSIONAL, TAILORED
ESTIMATING FOR BUILDING
SERVICES**



**The Complete
Electrical and Mechanical
Estimating Service**

Are you missing the opportunity to tender because of shortage of time or resources of labour?

Would you prefer to tender but are unable to because there are not enough hours in the day?

Would you like to increase your tender bids thus increasing your rate of success?

Now there is no need to refuse the chance to tender, just pick up the telephone and call:



+44 (0)20 8763 8503

WE WILL TAKE CARE OF ALL YOUR ESTIMATING PROBLEMS

*** FREE ESTIMATING QUOTES ***

*** COMPETITIVE RATES ***

*** FULLY DETAILED REPORTS ***

*** FAST RESPONSE TIMES ***

*** NO HIDDEN CHARGES ***

Service Charge (A)

Band #1 - upto £50K 1.5% (min. charge £250.00)

Band #2 - upto £100K 1.0% (min. charge £750.00)

Band #3 - upto £250K 0.7% (min. charge £1,000.00)

Band #4 - upto £500K 0.5% (min. charge £1,750.00)

Band #5 - upto £750K 0.4% (min. charge £2,500.00)

Band #6 - upto £1M 0.35% (min. charge £3,000.00)

All over £1,000,000.00 charged at 0.3% with a minimum charge of £3,500.00. Please enquire for special rates on multi-million pound projects

If a site visit is required a charge of £45.00/hr will be made exclusive of expenses

*Why Choose **SG Estimating Ltd?***

We are registered members with the industry recognised **ECA** and **B&ES**

REGISTERED MEMBER



Unlike most estimating companies, we do not have any hidden charges. With 80% of all projects being covered under ONE competitive Service Charge (A). This includes ALL Consultation Time (except external visits), ALL telephone & Fax and Email charges, Postage, Drawing Prints* and Copying etc.
NO Additional Charges**

SERVICE CHARGES

Service Charge (A)

Our charges are calculated on a percentage rate of the total Nett cost of the report with materials calculated at discounted trade price and labour at £22.50/hr. All your P.Sums/P.Cost items and mark-up's are excluded from our charges (please see Band's #1 - 6).

Service Charge (B)

If a full design has not been prepared (D&B) a concept design may be developed that will be subject to an additional charge of £45.00/hr.

Service Charge (C)

Site visits (excluding expenses), S.O.R's, Labour only reports and estimates charged on an hourly rate basis are charged at £45.00/hr.

Service Charge (D) CAD

All CAD work charged at £45.00/hr.

* = *Printing of A1 & A0 drawings for an estimate report being charged under Service Charge (A) will be FREE, up to a maximum of 25No. A1/A0's.*

** = *No Hidden Charges is based on preparing an estimate report for a non-D&B project with complete, designed Mechanical/Electrical Services.*

We reserve the right to alter our charges without prior notification.