

Course Objectives for 403 - Vehicle Marshal

It is envisaged that by the end of this course of training the trainee will be able to answer questions on and perform the following:

- Have a basic understanding of the industry and the relevant legislation, the dangers of working in the industry and their responsibilities as a vehicle marshal
- Have knowledge of the manufacturer's handbook for the particular vehicle / machine to be guided
- Have a good understanding of signs and signals, approved hand signals and different forms of communication
- Identify and maintain PPE appropriate for vehicle marshal duties
- Conduct all necessary safety checks at the work area including stop blocks and tipping areas
- Set up exclusion zone for unloading
- Guide machinery in a forward and reverse direction including confined spaces and "blind areas" safely and efficiently
- Environmental considerations
- Carry out all end of shift and shut down and parking procedures

Vehicle / Plant Marshal Checklist

Note: This Check Sheet has been provided by Adapt (UK) Training Services as part of an approved training course. Only people who have been trained by ourselves should be deemed competent to successfully use this Check sheet. The information and procedures provided by your employer should always be consulted when conducting any type of schedule.

Week Commencing or Week Number:		Company:		Working Shift:												
Site Address:																
Vehicle Reg or Plant Type / Driver Name :																
Item to be checked:	Good	Defect	N/A	Good	Defect	N/A	Good	Defect	N/A	Good	Defect	N/A	Good	Defect	N/A	
1 Delivery time - on schedule / expected?																
2 Is the load secure?																
3 What is the delivery and who is it for?																
4 Has the driver been to site before?																
5 Explain the route to the driver																
6 Is the driver competent?																
7 Is the driver fit enough?																
8 Is the vehicle suitable for the site?																
9 Vehicle pose any extra hazards for site?																
10 Check the vehicle horn																
11 Check the vehicle mirrors																
12 Check the vehicle lights (inc. reverse)																
13 Any additional safety features?																
14 Explain any hazards on site																
15 Site Rule - Cant see me STOP																
16 Site Rule - Within 3 metres of me STOP																
17 Site Rule - Don't understand signal STOP																
18 Site Rule - Only take signals from me																
19 Site Rule - Speed Limit / Stay in Vehicle																
20 CONFIRM THE SIGNALS WITH DRIVER																
Vehicle / Plant Marshal Initials:																
Driver Initials:																

Reporting Area: