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## Responsible Sourcing Policy

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Swish Building Products is a leading UK manufacturer of cellular PVC profiles for the construction industry. These profiles are used to create long lasting roofline, cladding and window board systems.

Swish is committed to operating in a corporately responsible manner, as set out in the Swish Corporate Responsibility Statement, with regard to minimising its impact on the environmental, to ensuring that its suppliers adopt good environmental practices and to operating the company in a way that is socially responsible.

Swish purchases a wide variety of materials as part of its manufacturing and associated operations. This policy sets out the company's responsibilities in promoting our corporate and purchasing responsibility policies throughout our activities and to help spread this ethos where we have influence. We will disseminate this policy to our business partners and promote its application throughout our supply chain.

### Environmental

- Swish will consider the environmental impact of goods when making decisions to purchase and will look to reduce waste by continuously reviewing the specification and volume of materials we buy and positively consider the purchase of recycled products and materials. It is our policy to ensure that any waste from our manufacturing and office operations is minimised and any residual waste recycled where ever possible.
- Wherever possible we will source products and materials that consume less energy and water during production and have lower embodied carbon than alternatives.
- Swish will comply with industry recommendations and norms concerning the use of non hazardous materials and to minimise or discontinue the use of materials with a hazardous content where ever feasible.
- Swish will purchase timber packing crates from suppliers that use certified legal and sustainable sources.
- All our suppliers must have an environmental policy in place and are expected to comply with all applicable legislation covering environmental protection. We also look to our major suppliers to have ISO14001 or the equivalent environmental management system in place.
- We expect our suppliers to work with us to develop materials and working practices that help us meet our environmental goals.
- We will find appropriate opportunities for skills, training and apprenticeships to promote career progression and to support local economic regeneration.

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## Health and Safety and Human Rights

- Swish has a strong commitment to health and safety at work, and to demonstrate this Swish has obtained OHSAS1800.
- We expect our suppliers to share this commitment and where practicable to obtain this certification themselves or to have and operate equivalent written policies and procedures that demonstrate their serious commitment to the safety and welfare of their employees
- We will always seek to procure from suppliers that demonstrate a commitment to ethical working conditions including fair wage, working hours and equal opportunities. They should respect the principles of human rights, treat employees with respect and with dignity, ensuring that no child labour is employed.
- Swish will look to suppliers to adopt the principles and standards of BES6001 with their supply chain.

## Local community and Stakeholders

- Wherever possible we will source materials and products from local suppliers to minimise the impacts of transportation and to contribute towards the local economy.
- We will make available to our local community and industry stakeholders information concerning our performance under this policy and will be open to the views and concerns of those parties.

## Implementation and review

- In order to ensure that Swish new and existing suppliers conform to the principles and practices set out in this policy Swish operates an annual supplier assessment and review.
- Where Swish identifies that suppliers are not operating as set out in this policy, Swish will initially work with them to improve their performance, but reserves the right to change suppliers if progress is not deemed to be sufficient.
- Swish will provide its procurement staff with training in responsible sourcing relative to this policy.

A handwritten signature in black ink, appearing to read "S Hanrahan".

**Shaun Hanrahan**

**Commercial Managing Director**

**SBP Limited**

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