



# LicenceCheck

Who's licensed to drive a vehicle  
for your business?

Are they putting **you** at risk  
of **prosecution**?



Check your employees' eligibility to drive,  
before someone else does.

Who's licensed  
to drive a  
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Almost every business has employees who drive on their behalf. This could be drivers of company cars, vans, heavy goods vehicles, or even staff posting mail on the way home. All of which are making business trips and journeys for their employer, but are they legally licensed to do so? In addition, do they expose the company to unnecessary risk and possible prosecution?

## Consider this...

- When did you last check the driving licences of drivers in your company?
- Do you have a policy for regularly reviewing licence checking?
- Have you identified "At Risk" drivers?
- Would you know if any driver lost their driving licence through totting up points, drink, dangerous driving, or illness?
- Do those who drive LGV or PCV vehicles, still have a valid licence entitlement to do so?

## ...and the wider risk

As an employer you have a 'Duty of Care' to verify employees' have entitlement to drive on your behalf. Failing to complete regular licence checks may put you and your company at risk of breaching health and safety legislation and the road traffic act. Consider also that un-entitled or un-licensed drivers are un-insured!

New laws effective from 6th April 2008, as part of the Corporate Manslaughter and Corporate Homicide Act 2007, means that, in the event of a fatal incident involving an employee driving on company business, an employer may be required to provide evidence of policies and procedures which confirm an employee's eligibility to drive, and have precautionary measures in place to ensure their safety on work related journeys. Failure to manage risk, audit, and update policies may lead to prosecution under the new offence of Corporate Manslaughter.

## Take the right precautions

Work with LicenceCheck for driving licence verification and let us protect your business from potential prosecution and risk. LicenceCheck utilises the "LIVE" Driver and Vehicle Licensing Agency (DVLA) data to check licences at regular intervals throughout each year based on your company's requirements and the risk factors of each driver.

## Who should use LicenceCheck?

LicenceCheck is an essential service for any business that allows employees to drive on company business, and is vital for Fleet Managers, Line Managers, HR Departments, Company Directors, and Board Members who may have direct responsibility for managing work related risk associated with driving.

## What does LicenceCheck offer?

LicenceCheck offers companies a safeguard against possible fines, prosecution, or financial exposure from un-licensed or un-entitled drivers. LicenceCheck does this by managing and completing online the process of routinely verifying employees' driving licences and their entitlement to drive a vehicle on company business. LicenceCheck not only offers protection, it removes the time consuming administration of gathering driver licences at any time and manages the process of obtaining permission to check licences under the Data Protection Act.

LicenceCheck can  
protect you and  
your business  
from potential risk  
and prosecution.

## How does it work?

LicenceCheck is a secure online service, fully verified by the Data Protection Register. The LicenceCheck service manages:

- **Employee consent**

Under the Data Protection Act an employee must consent to their licence details being checked. LicenceCheck obtains these permissions from employees with a three year signed mandate.

- **The procedure for checking and verifying**

LicenceCheck accesses the Driver Vehicle Licensing Agency (DVLA) "LIVE" database to check employees, current endorsement status and verify they are licensed to drive with the appropriate entitlements. This check can include those not employed by the company, for example relatives of employees who may have permission to drive the company vehicle outside business hours.

- **Reporting information**

LicenceCheck translates meaningless licensing code into user-friendly reports;

- Global Company
- Driver Risk and Monitoring
- Action Monitoring
- Re-checks
- And much more...

LicenceCheck is a complete service for managing the risk of drivers on company business. It takes away the administrative burden of manual checking and verifying for a simple flat fee payable for each licence checked.



## Be Compliant

LicenceCheck manages driver mandates, verification and provides reporting along with consultation on managing "At Risk" drivers. Add LicenceCheck to your business for a highly visible 'Duty of Care' record that could save you from prosecution.

It's a small price  
to pay for compliance and  
peace of mind.



**LICENCECHECK**

Driving Licence Verification Service

For more information, please contact:

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