



Risk Assessment- Contracting or Spreading COVID-19 during essential work

Risk rating chart

disabling injury or death (5)	5	10	15	20	25
hospital treatment (4)	4	8	12	16	20
lost time injury (3)	3	6	9	12	15
first aid injury (2)	2	4	6	8	10
very minor injury (1)	1	2	3	4	5
 SEVERITY (CONSEQUENCES)	extremely unlikely (1)	unlikely (2)	possible (3)	likely (4)	very probable (5)
	 LIKELIHOOD (FREQUENCY OF OCCURRENCE)				

SEVERITY×LIKELIHOOD

LEGEND:

Level of concern	INSIGNIFICANT	LOW	MEDIUM	HIGH	VERY HIGH
Score	1-2	3-4	5-9	10-16	20-25

KEY:

R	Risk level
RR	Residual Risk (after control measure)

Date of Assessment	26/03/2020
Assessed by	C. Moran
Review date	Ongoing

RISK ASSESSMENT FOR: Contracting or spreading COVID-19 during essential work

SIGNIFICANT HAZARDS	PERSON AT RISK	RISK CONTROL MEASURES		Additional control measures	Action by (Responsible Person)	Action by date	
		R	R				
Contracting or spreading a virus- COVID-19	Everyone	H	<p>Assess the Specific Risks for Each Site, Job, Visitors, Clients and Workers. Combine what Public Health England (PHE) & the Government tell us about the virus with what you know about the work site and each job and personnel there. Determine how the disease could spread there and who at the workplace is at risk of exposure.</p> <p>Protocol for staff:</p> <ul style="list-style-type: none"> • Do not come to work if showing symptoms of COVID-19 such as fever (high temperature) or a continuous cough. • Self-isolate as directed by the government. • Do not come to work if any household members show symptoms of COVID-19 and self-isolate as directed by the government. 	L	Ongoing monitoring and updating		

Contracting or spreading a virus- COVID-19

Everyone

H

Education, training and maintaining hygiene:

- Plan to regularly sanitize high-touch surfaces, which can include inside equipment cabs, on office desks (telephone receivers and computer keyboards).
- Re-stock and distribute sanitary supplies, such as tissues and disinfecting wipes. Increase housekeeping to collect trash and sanitize surfaces.
- Wash hands frequently and thoroughly for at least 20 seconds with soap and warm running water.
- Don't shake hands.
- Avoid direct personal contact, especially with those who are sick.
- Maintain personal space of at least six feet.
- Cough into elbows.
- Don't touch the eyes, mouth or nose.
- Use and discard tissues.
- Cancel unnecessary travel and visitors.
- Support telecommuting for back-end staff where possible.
- Hold meetings by phone or video calls (even if you're all at the same site).
- PPE- can include gloves, eye protection and face masks (face fit).
- Breaks are to be staggered or personnel must ensure separation protocol is maintained during break times.

L

Ongoing monitoring and updating

Workplace stress	Operatives /staff	H	<ul style="list-style-type: none"> • Be well informed with information from official sources • Regularly communicate information as it comes to hand • Consult workers on any risks to their psychological health and how these can be managed • Provide workers with a point of contact to discuss their concerns and to find workplace information in a central place. • Inform workers about their entitlements if they become unfit for work or have caring responsibilities. • Proactively support workers who you identify may be more at risk of workplace psychological injury. 	L	Ongoing monitoring and updating		
Contracting or spreading a virus- COVID-19, close contact through shared travel	Operatives /staff	H	Avoid travelling to place of work with others.	L	Ongoing monitoring and updating		
Contracting or spreading a virus- COVID-19, close contact in toilets or welfare units	Operatives /staff	H	<p>Avoid sharing washroom/toilet areas with others. Try to maintain one person at a time situation.</p> <p>This will obviously be dictated by the size of the washroom, but the key factor is to maintain a minimum six feet separation from any other person.</p> <p>Maintain sanitation protocol for shared facilities</p>	L	Ongoing monitoring and updating		

Contracting or spreading a virus- COVID-19, close contact through workplace operations

Operatives /staff

H

Avoid close contact working, maintain 6 ft separation.

Make available:

- PPE (face fit mask) and gloves for all personnel.
- Use mechanical aids for handling operations and avoid team lifts.

Maintain as much distance as possible.

Avoid physical contact.

L

Ongoing monitoring and updating